**Robert Frost Elementary School of Space Science**

*David Terrell, Principal*

**SDMC Meeting Minutes**

Wednesday, November 16, 2016

The meeting was called to order at 2:00 p.m.

Attendance

D. Terrell, S. Solomon, S. Mitchell, M. Addison, W. Wilkson, S. Zwickel, C. Berrospi, K. LeRoy, A. Venzant, D. Young, A. Jackson, G. Adams, and V. Kyle

**Welcome**

Mr. Terrell welcomed and thanked everyone for coming to the meeting.

**Adoption of Agenda**

Mrs. Zwickel moved and Ms. Venzant seconded that the agenda be accepted as printed.

**Old Business**

* Mr. Terrell reminded everyone the importance of student attendance. We need to ensure everyone is here every day and on time. Tutorials will start after the Winter Holidays. Afterschool tutorials will be only for 3rd, 4th, and 5th grade students. Siblings can stay afterschool as well. We need to ensure every 3rd – 5th grade stays for tutorials.

**Reading of Minutes**

October 19, 2016

**New Business**

* The Christmas Program will take place on Wednesday, December 14, 2016. The student program will be at 8:30 am and for parents at 1:00 pm. Winter Holidays start Monday, December 20, 2016 – Monday, January 2, 2017. Teacher Preparation Day is Tuesday, January 3, 2017. Students report back to school on Wednesday, January 4, 2017.
* Afterschool tutorials will start on Monday, January 9, 2017. Tutorials will be on Mondays- Wednesdays only from 3:15 – 4:45 pm., for 3rd – 5th grade.
* Saturday tutorials will begin on Saturday, February 18th. We will have only 7 Saturday tutorials. Saturday tutorials will be from 8:00 – 11:30 am. Breakfast, lunch and bus transportation will be provided. We will be sending flyers as the date gets closer.
* We are going to have a Perfect Attendance Valentine’s Dance. Only students with perfect attendance from January 23rd – February 10th, 2017. We need to encourage students to be here every day. Students can’t learn if they are not present. We need all of our students to be successful.

**Comments/Concerns**

There were no comments or questions asked at this time.

**Adjournment**

There were no comments or questions asked at this time.

Meeting concluded at 3:00 p.m.